FAQ for Online Training Classes

Who can do online classes?

- Anyone who has worked at least 1 election with the current voting equipment.

What device do I need to access the online class?

- It works best on a computer or laptop. **You do NOT need to have a webcam**. All you need is internet access. You will click on the link and join the class in your internet browser.

How do I access the online class?

1. Make sure you have internet connection. **This works best on a laptop or computer**. *If you do not have access to a laptop or computer, contact the Personnel or Training Department for alternative connection methods.*
2. Click this link: https://tctx.webex.com/meet/TravisCountyTraining It will automatically open in your web browser (such as Google Chrome or Microsoft Edge).
3. Toward the bottom of the webpage, it says "Having trouble with the app? Join from your browser." **Click "Join from your browser".**
4. You will be asked to enter your name. Be sure to use your legal first and last name. This is how we take attendance, so it's very important! Also enter your email address and complete the security question.
5. You're in! Make sure your volume is turned up and you can hear us. We will begin class at the designated start time. Class will last for two hours, and we will have a short break halfway through.

I only have an iPad (or Android Tablet), can I access the class?

Yes, there are just a few extra steps. (See Accessing Online Class from a Tablet or iPad Help Sheet)

I only have a smart phone, can I access the class?

We do not recommend using a smart phone, as the only way to access the class is by downloading the Webex Meetings app. However, if they have no other options, and are unable to attend in person class, we do have instructions available for using a smart phone.

(See Accessing Online Class from a Smart Phone Help Sheet)

If I do online class, how will I get my manual?

We know that you usually receive your Poll Worker Training Manual at in person training class. To pick up your manual, come to the Elections Office at 5501 Airport Blvd. Austin, TX 78751 during our operating hours. We will be happy to give you your copy of the Primary 2022 manual. Otherwise, you can review the manual online at the Elections Training Center. It is important to review the manual before reporting to your polling site. There will also be a manual provided to each site in your forms box.

If I do online class, how will I fill out the Emergency Contact form?

Normally, we would ask you to fill out an Emergency Contact Form at your in person training class. Because this class is being hosted online, the Emergency Contact Form is online. Please click this link to fill it out: https://forms.gle/cMXtDptJgWDsvLFS9