



We're so glad you're here for the Early Voting training for the November 5, 2024 Joint General and Special Election!

Your table trainer will introduce themselves to you momentarily.

We come

Prescribed by Secretary of State Article XVI Section 1 Texas Constitution ns 1.016, Texas Election Code

CONSTITUTIONAL OATH FOR PRESIDING JUDGE, ALTERNATE JUDGE, AND EARLY VOTING CLERK

Prior to entering service as an election judge, alternate judge, or early voting clerk, individuals must complete the statement of officer and take the constitutional oath. The Statement of Officer must be completed prior to taking the constitutional oath of office.

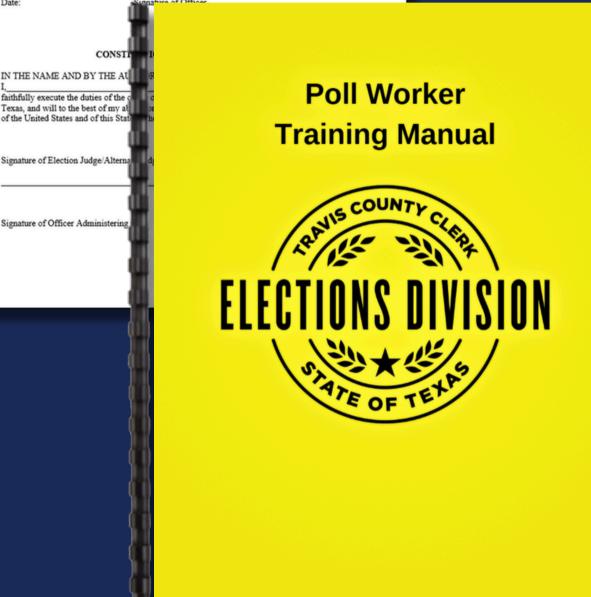
STATEMENT OF OFFICER

do solemnly swear (or affirm) that I have not directly or indirectly paid offered, promised to pay, contributed or promised to contribute any money or thing of value, or promised any public office or employment for the giving or withholding of a vote at the election at which I was elected or as a reward to secure my appointment or confirmation, whichever case may be, so help me God.

Title of Position to Which Appointed

Execution

Under penalties of perjury, I declare that I have read the foregoing statement and the facts stated therein are true. Date:



Oath of Election Worker, Manual, & Emergency Contact Form

- Complete your Oath at your polling site (found in the Admin Folder of the Forms Box).
- Complete the virtual Emergency Contact Form sent to you by Personnel, if you have not done so already. • You can pick up your manual at the Elections Office, or download/view online at the Elections Training Center. Manuals are only for Deputies and Alternate
- Deputies.
- If you have your manual from the 2024 Local Election, re-use it!



2024 General Election

• Election Day: November 5, 2024 Polls Open 7:00AM - 7:00PM • Early Voting: Oct 21 - Nov 1, 2024 Polls Open 7:00AM - 7:00PM Monday - Saturday 12:00PM-6:00PM Sunday

• **Registration Deadline:** October 7, 2024

Find key dates on page 1 of your supplemental handout





EXTENDED HOURS: 7:00AM -10:00PM The following sites will have extended hours the last two days of Early Voting (Oct 31-Nov 1):

 Austin Permitting and Development 	Center • PfISD
 Ben Hur Shrine Center 	 South
 Carver Branch Library 	 Travis
 Lakeway Activity Center 	• UT Te

Find key dates on page 1 of your supplemental handout

D Rock Gym hpark Meadows s County Clerk exas Union



-X- What's New?

• High Turnout

- Expect lines
 - Mark the end of the line at the close of polls
 - Have a clerk walk the line periodically
 - Offer voters instructions on how to use the equipment
 - Ask voters to be prepared for check-in
 - Answer questions
- More of each form will be used monitor your forms box closely

For more information, please refer to your supplemental handout







- Equipment Keys
- Pre-Numbered Ballots & Spoiling Ballots

For more information, please refer to your supplemental handout

Poll Worker Training Manual: Supplemental Content



November 5, 2024 **General Election**



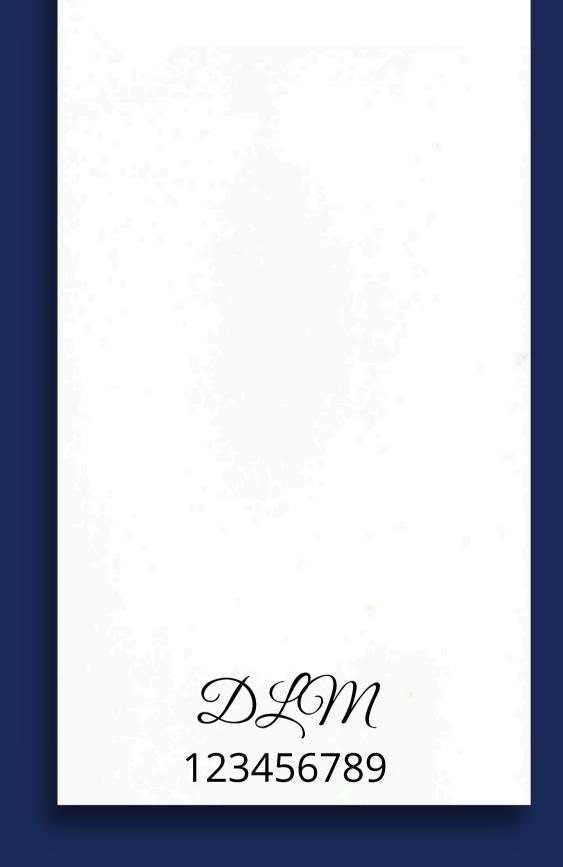


-X- What's New?

• Pre-Numbered Ballots

- Ballot stock will now have an assigned serial range
- You must inspect the ballots after opening and before issuing
- The ballots **must** be given out in random order
- Spoiling a Ballot
 - The ballot serial number should be used instead of the previous alpha-numeric number in the header

For more information, please refer to your supplemental handout







What's New?

- Equipment Keys
- Pre-Numbered Ballots & Spoiling Ballots
- Check-In Process Updates*
- Presidential Ballots
- Similar Name Procedure*
- Voter Assistance*
- Register of Official Ballots for Early Voting*

*We will cover these later in class

For more information, please refer to your supplemental handout

Poll Worker Training Manual: Supplemental Content



November 5, 2024 **General Election**





- What's New?

- Write-In Candidates
- Notice of Debt Obligation

Prescribed by Secretary of State Sections 146.031, Texas Election Code 9/2023

Certified Write-Ins Only

A write-in vote may not be counted unless the name appears on the list of certified write-in candidates. Only those candidates whose names appear on the following list are valid certified write-ins.

Candidatos Certificados Solamente

Un voto escrito se contará solamente si el nombre escrito aparece en la lista de candidatos certificados. Solamente los candidatos que aparecen en la siguiente lista son certificados válidos para el voto escrito

Office Sought (Puesto Oficial Solici
President/Vice-President
(Presidente/ Vicepresidenta)
U.S. Senator
(Senador de los Estados Unidos
U.S. Senator
(Senador de los Estados Unidos
Railroad Commissioner
(Comisionado de Ferrocarriles)
Justice of the Peace Precinct 5 (Unexpire
(Juez de Paz, Precinto Núm. 5 - Término n

List Of Declared Write-In Candidates (Lista De Candidatos Declarados Elegibles Para Recibir Votos Por Inserción Escrita)

tado)	Name of Candidate (Nombre del Candidato)	
	Shiva Ayyadurai/Crystal Ellis	
	Jessie Cuellar/Wesley Lasley	
	Claudia De la Cruz/Karina Garcia	
	Cherunda Fox/Harlan Mc∨ay	
_	Peter Sonski/Lauren Onak	



Notices of Debt Obligation & **Orders Declaring Unopposed** Candidates Elected to Office Available for Inspection Located at the Check-In Table

A debt obligation election order required under section 3.009 shall be posted: (1) On election day and during early voting by personal appearance, in a prominent location at each polling place. Additionally, under Section 2.023 a copy of the order or ordinance declaring each unopposed candidate elected to the office shall be posted on election day at each polling place used or that would have been used in the election.

As prescribed by the Texas Election Code 4.003(f), the complete debt obligation and an in hereby posted with required details of the band election includes



All voting equipment must be set up and running during voting hours.

C- Reminder

- Opening of polls (7AM)
- To polls closing (7PM or when last voter in line at 7PM votes)

DO NOT shutdown BMD's or ePollbooks during voting hours.

- ePollbooks are being updated at regular intervals
- ePollbooks that are shut down during voting hours will not receive updates as needed.
 Texas Election Code requires all equipment to remain up and running during voting hours.

ВАСК	НОМ
1 Transad	ction F
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126	A
470	A
481	A
482	A
ВАСК	НОМ
DEVICE	LOCK
Ballot S	Style
125	A
126	A
470	A
481	A
481	A

	PRINT				Pag	e 1 of 2	NEXT PAGE
Pen	nding	1	RESYNC	ALLOW LOG	IN AGAIN	Include Totals	s For This Device
	Asset ID		Ballot Type	Regular	Provisional	Cancel Chec	Total
	214		Express Link	1	0	0	1
		Total for:	(125A)	1	0	0	1
	214		Express Link	1	0	0	1
		Total for:	(126A)	1	0	0	1
	214		Express Link	1	0	0	1
		Total for:	(470A)	1	0	0	1
	214		Express Link	5	0	0	5
		Total for:	(481A)	5	0	0	5
	214		Express Link	1	0	0	1
ΛE	PRINT				Pag	e 1 of 2	NEXT PAGE
ED	,	4					
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			RESYNC	ALLOW LOG	IN AGAIN	This Location	This Device
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	Device is		letely synced be turned of	d and is		This Location Cancel Chec O	This Device Total 1
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	Device is		letely synced be turned of	d and is		This Location Cancel Chec 0 0 0	This Device Total 1 1 1 1 1
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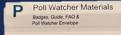
Pol Watchers

Poll Watchers:

All poll watchers must present a filled out and signed Certificate of Appointment and a Certificate of Completion form when they arrive at the polling site.

4-28 Preactile ed by Secretary of State Sections 33, 006, 33, 006, 33, 001 Texas Election Code 9/0023				
	WATCHER FOR PROPOSITIONS OR MEASURES			
To the Presiding Judge/Deputy Early Voting Cl- The following person has been appointed as a Texas Election Code]				
Name of Poll Watcher	Name or Number of Proposition on Ballot	Certific	ate of Con	npletion
Residence Address of Poll Watcher	Name and Date of Election			
Voter Registration VUID Number of Poll Watcher	Polling Place or Location at which Watcher is to Serve		This certifies that	
Name of the Specific Purpose Political Committee	ee			
The Specific Purpose Political Committee favors or opp	poses the proposition or measure Favors Opposes	a start and	Roger Smith	a the second of the
Signature of Campaign Treasurer	Printed Name of Campaign Treasurer	su	accessfully completed t	the
Signature of Poll Watcher		Texas Onl	line Poll Watche	r Training
	POLL WATCHER the poll watcher before being accepted for service.			
"I swear(or affirm) that I will not disrupt the voting duties"			May 2, 2024	Service and Service and Service
I,, a poll watch	F POLL WATCHER her for the above appointing authority, do hereby		e ana construction a na construction a	
	ion, any type of mechanical or electronic means of		RETAR	
serving as a watcher.	tcher or I will disable or deactivate the device while		S.P. NO	December 12, 2024
I understand that I must present a physical copy	of the Certificate of Completion of the Secretary of ed for service. [Sec. 33.051(a), Texas Election Code]	gave Relson		December 12, 2024 Certificate
Signature of Poll Watcher		Secretary of State		Expiration Date
Sworn to and subscribed before me this	_ day of, 20		A STR	
Signature of Election Judge/Deputy	Printed Name of Election Judge/Deputy Print Reset			

For more information, see page 11





POLL WATCHER P

Appointing Authority	Poll Watcher Name	Poll Watcher Signature	Date	Time	Appo
			-	-	-
			-	-	
			-	-	-
			Rev. 9/	2023	
			4	COUNTY CLAR	_
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			There	are fou	
			a can	a specif didate, a ntment f	nd regi
				4-26 Prescrit Section 9/2023	oed by Secre s 33.002, 33.
					CERTI
					e Presid
				The f	ollowing

See reverse for instructions on accept ain this envelope at your location

	Type of E	Receiving a Poll Watcher for service: Ask the Poll Watcher for their Certificate of Appoin • Verify the Certificate of Appointment is filled	d out completely and accurately.
ROSTER	Date of E	 Verify the Certificate of Completion is currer If all paperwork is present and filled out, you may r The Deputy/Judge must administer the Oath of Po oath out loud. Have the Poll Watcher countersign the certificate. 	eceive the Poll Watcher for service.
Certific		The Deputy/Judge must sign and date the bottom of	of the Certificate of Appointment.
ointment	Comple	 Have the Poll Watcher complete the roster located Issue the Poll Watcher a name badge provided in site Poll Watcher's completed paperwork insidi polling location until voting is concluded for the full or Far Early Voting, return this envelope in yo night of Early Voting. For Early Votin Day, return this envelope in yo the Central Receiving Station. 	your election supplies. a this envelope. It must be retained in the Early Voting period or Election Day. ur Clear Envelope Return bag on the last
		Notify the Elections Call Center that you have rece	eived a Poll Watcher for service.
		Poll Watcher returning for service: The Deputy/Judge may require the watcher to cou the signature on the certificate of appointment if th Issue the Poll Watcher a name badge provided in y	e officer is uncertain of the watcher's identit your election supplies.
		A Natife the Elections Call Contacthat you have see	Watcher for service.
		<i></i>	inting authority to your polling
'oll Wa	tcher Certi	ficate of Appointment Guide	thority may serve at a given
erent autho	rities that could a	ppoint a Poll Watcher to a polling location: a political	,,
pose politica	al committee that s	apports or opposes a proposition or measure on the ball rite-in candidate. There is a different Certificate of	ot, e returned to the watcher with a
	opointing authority.		ocument the reason for rejection
cretary of State 33.006, 33.051 Texe			
		OF POLL WATCHER BY A CANDIDATE	Watcher Folder of the Forms B
iding Judge d	r Early Voting Clerk:		ne Clear Envelope Return bag.
de].	been appointed as a	poll watcher in accordance with [Sec. 33.002, Texas	
oll Watcher Cher Nam	0	Name of Candidate	
Address of Po ain St. Aus	ll Watcher tin, TX 78751	Title and Date of Election November 8, 2022 General Election	
stration VUID N	lumber of Poll Watcher	Location Poll Watcher is to serve County Clerk Building 5501 Airport Blvd.	
es at your si rity (B): Th	te. Make sure the E	Is (A): This section should be already completed when ilection Date and location are correct. arme of Candidate", "Name or Number of Proposition or of Political Party."	
uthority may a ake sure you	only have two Poll Wa are not accepting mo	tchers serving at a site at a time. As the Deputy/Judge of a sit re than 2 Poll Watchers for the same appointing authority at a	e,
ominees on	R three Committee the ballot may app	e Members: The County Chair of each political party the oint watchers. If the County Chair does not make an e County Executive Committee may make the	ıt
s: The name sition or mea rer Name &	asure on the ballot. Signature: Poll W	nmittee should be filled in and whether they favor or opp fatchers may be appointed by the campaign treasurer or e political committee.	
the ballot or public office te governm andidate's o	on the list of decla other than the office ent that is filled by campaign treasurer		or
Addresses candidate i number of	and VUID #: A gr n an election in wh	Write-in Candidate: oup of registered voters may appoint Poll Watchers on ch a declaration of write-in candidacy is not required to make an appointment is the lesser of 15; or 5% of the	be
, are approp	shale territory.	Continued on back of p	bage.

Note: Elections Inspectors are NOT Poll Watchers.

Om Distance Restricted Activities

Electioneering

_	ot occur within 100 feet of an outside g place entrance door.	Wireless dev 100 feet of v
N DISTANCE MARKER MARCADOR DE DISTANCIA CTIONEERING LOITERING THIS POINT AND THE	Use the provided Electioneering Distance Marker to mark this distance.	Post the pro-
TO THE PULLING PLACE. within the distance marker constitutes a emeanor. A Class C misdemeanor is le by a fine not to exceed \$500.	Exceptions: Voters may have written notes but cannot leave them in the polling place.	Exceptions: election busi using a device

More information on page 6 in the manual

Electronic Devices

vice use is **prohibited within** voting stations.



ovided Prohibition of Certain stings, provided in your Forms Box.

Election officials conducting siness and voters with disabilities ice to vote.





Election Advisory No. 2024-09 | April 19, 2024 RE: Certain Activities in Vicinity of Polling Places

Each early voting and election day polling place must be organized with 100-foot distance markers posted at surrounding outside entrances to the building. During the voting period and inside this protected area, it is prohibited to electioneer, including expressing preference for or against any candidate, measure, or political party, **regardless of whether they are or are not on the ballot**, or relating to the conduct of an election. Tex. Elec. Code §§ 61.003, 85.036.





Poll Workers should never speak to the media.

When you have a media presence, call the call center. If media is asking for information, direct them to contact our main office (512) 854-4996 (information located on the contact posting in the Postings Kiosk)







- The Best Practices for Conflict De-Escalation can be found in the purple Admin folder of your forms box.
- Always try your best to stay calm when interacting with anyone in the polling site.



Agitated Person: Find your Deputy or Judge

Person with Questions: Any poll worker

You can always call the Call Center

Rev. 9/2022



Best Practices for Conflict De-Escalation

For Use in the Polling Place

When faced with a difficult circumstance, remember to stay...

onsider if the situation is targeted (the person came to the polling place planning to be disruptive) or reactionary (the person was upset by something in the polling place). Consider your options. Offer choices and optimism. Lean on your training to offer solutions, provide information, or redirect their concerns to an alternate resource. Most importantly, be positive!

ct calm even if you're not. If you speak evenly and at a lower volume, they have to stop yelling to hear you. Don't be afraid to use silence. Avoid phrases like, "Calm down!", "You're wrong.", or "Because I said so."

isten and empathize. The most impactful way to positively de-escalate a situation is to listen carefully, genuinely try to understand the problem, and demonstrate empathy. Don't take it personally. Their concern is not with you. It may be with the process, equipment, or even something unrelated to elections.

ind your body language and give space. Show active listening with eye contact, nodding your head, and using non-verbal but appropriate reactions to what they're saying.

Call for help. The safety of the voters and poll workers in your location is ultimately up to you. You must decide if the situation can be de-escalated or if you should reach out for help. Don't hesitate to call the call center for additional assistance. You can always put the person on the phone with the call center representative, too.

Call Center (512) 854-4783

If there is any threat of harm or physical disturbance, do not hesitate to call 911 for law enforcement response.

Judging the Situation

Some situations may be handled by any poll worker, but there are some situations that should be handled by the Deputy/Judge or may even require additional assistance.

Disruptive Behavior: Seek Additional Help
Examples: • Person makes threats toward staff or others in the polling places. • Person will not cease a violation of the Election Code.
Agitated Person: Polling Location Deputy/Judge
Examples: Voter does not like what is on their ballot. Voter is disputing information from poll workers.
Person with Questions: Any Poll Worker
Examples: • Voter has questions about the voting process.

For more information on Emergency Procedures in the Polling Place, see page 7 of your Poll Worker Training Manual





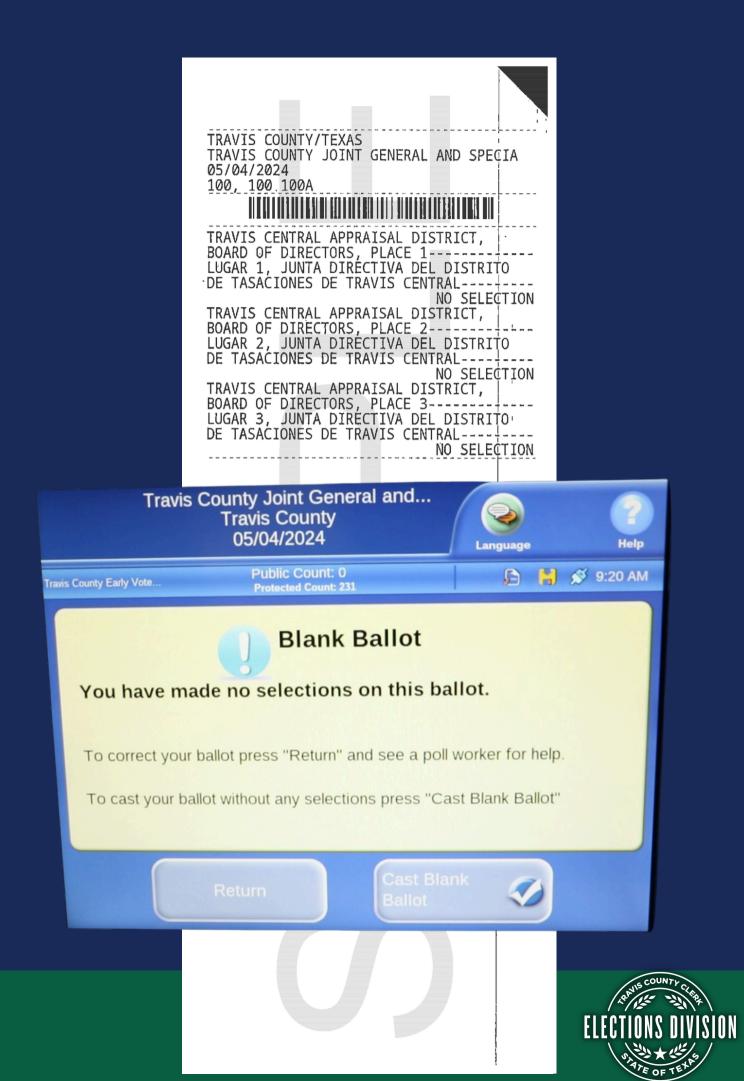
Protest Vote:

A voter may intentionally choose to make no selections on their ballot.

• This is commonly called a "protest vote" or intentionally blank ballot.

When a voter tries to cast a ballot with no candidates or issues selected, a warning message will occur on the Ballot Scanner.

- $\circ\,$ Verify that the voter intended to make no choices.
- If the voter intended to make selections, spoil the ballot, issue a new one, and assist them with using the Ballot Marking Device.



EXE Upening the Pols

With your Table Trainer...

- Make sure your ePollbook equipment is set up (but do NOT sign in or clock in yet!): page 15
- Turn on and learn about the ADA features of the **Ballot** Marking Device: page 21
- Open polls on the **Ballot Scanner**: page 17

Follow along in your manual







Your Table Trainer will now take you through several scenarios that you will encounter when checking in voters.

Follow along in your manual



Processing Voters: Statement of Residence (SOR) Forms: File:

21-6 Approved by Secretary of State Section 63.0011, Texas Election Code 9/2023

Statement of Residence

For persons whose residence address does not match voter registration address.

I understand that giving false information to procure a voter registration is perjury, and a crime under state and federal law. Conviction of this crime may result in imprisonment up to one year in jail, a fine up to \$4,000, or both. Please read all three statements to affirm before signing.

- I am a resident of this county and a U.S. citizen; and
- I have not been finally convicted of a felony, or if a felon, I have completed all of my punishment including any term of incarceration, parole, supervision, period of probation, or I have been pardoned; and
- I have not been determined by a final judgment of a court exercising probate jurisdiction to be totally mentally incapacitated or partially mentally incapacitated without the right to vote.

	4
1	

Date /

Signature of Applicant or Agent and Relationship to Applicant and Date or Printed Name of Applicant if Signed by Witness and Date.

Place	Label	Here
-------	-------	------

Last Name (Include suffix if any (Jr., Sr., III))

First Name

Middle Name (If any)

Former Name

Residence Address: Street Address and Apartment Number, City, State, and Zip. If none, describe where you live. (Do not include P.O. Box, Rural Route, or Business Address)

Gender (optional):
Male Female

Mailing Address: Address, City, State, and Zip: If mail cannot be delivered to your residence address.

City and County of Current Residence in Texas

City and County of Former Residence in Texas

Date of Birth: month, day, year

Telephone Number - Include Area Code (Optional)

Texas Driver's License No. or Texas Personal I.D. No. (Issued by the Department of Public Safety) If no Texas Driver's License or Personal Identification, give last 4 digits of your Social Security Number.

 I have not been issued a Texas Driver's License/Personal Identification Number or Social Security Number.

Page 34-36 in your manual

Location:	
Date:	
End of Day	
Instructions After the last voter has cast their Ballot Card in the Ballot Scanner.	From the Ballot Scanner:
A. Record the Public Count and Emergency	Beginning Public Count:
Compartment Ballots in the sections on the right. 1. The Public count is located on the upper middle	Ending Public Count:
portion of the Ballot Scanner screen. 2. The number of Emergency Ballots is located on the Emergency Ballot Transmittal Form.	Emergency Compartment Ballots:
B. Print the Configuration Report	
 Touch the TOOLS button in the top right- hand portion the Ballot Scanner screen. Enter the Election Code and touch ACCEPT. 	From the ePollbook Check-in Totals:
Touch REPORT OPTIONS. Use the yellow down arrow to scroll down to the second page. Touch CONFIGURATION REPORT and touch PRINT REPORT.	Number of Regular Ballots:
 Tear off report and file in this envelope. Touch the ADMIN button in the top right-hand portion of the screen. 	Number of Provisional Ballots:
7. Touch SHUTDOWN to power off the Ballot Scanner. C. Print the Check-in Totals from the ePollbook:	Number of Spoiled Ballots:
 Touch the three bar menu option in the upper right- hand corner of the screen. Touch CHECK-IN TOTALS. Choose today's date from the drop-down menu. 	
 Touch the blue PRINT button on the upper left-hand portion of the screen. Record the number of Regular, Provisional and Spoiled Ballots in the section on the right. Eithe a Check in Tetta Denast in the interval 	Number of Leftover Ballot Cards:
 File the Check-in Total Report in this envelope. 	

AM Deputy Signature



Processing Voters: Limited Ballot

Forms: Early Voting ONLY



Limited Ballot Information

You will be voting a Limited Ballot for the November 5, 2024 Joint General and Special Elections. This means that you are entitled to vote only on common races between Travis County and the previous county of residence.



Limited Ballot takes place during the Early Voting period, which is **October 21 – November 1, 2024**. The hours are: Monday - Saturday: 7am - 7pm; Sunday: 12pm - 6pm.



The Limited Ballot location is 5501 Airport Blvd, Austin TX in the Elections Division. There will be signage to direct you.

If you would like to research your eligibility, please call 512-854-4996.

Page 37 in your manual





Processing Voters: Similar Name Forms:

21-6 Approved by Secretary of State Section 63.0011, Texas Election Code 9/2023

Statement of Residence

For persons whose residence address does not match voter registration address.

I understand that giving false information to procure a voter registration is perjury, and a crime under state and federal law. Conviction of this crime may result in imprisonment up to one year in jail, a fine up to \$4,000, or both. Please read all three statements to affirm before signing.

- I am a resident of this county and a U.S. citizen; and
- I have not been finally convicted of a felony, or if a felon, I have completed all of my punishment including any term of incarceration, parole, supervision, period of probation, or I have been pardoned; and
- I have not been determined by a final judgment of a court exercising probate jurisdiction to be totally mentally incapacitated or partially mentally incapacitated without the right to vote.

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Date /

Signature of Applicant or Agent and Relationship to Applicant and Date or Printed Name of Applicant if Signed by Witness and Date.

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FId	UC.	LC	De		C		C
		_	-	-	 -	-	_

File:

Last Name (Include suffix if any (Jr., Sr., III))

First Name

Middle Name (If any)

Former Name

Residence Address: Street Address and Apartment Number, City, State, and Zip. If none, describe where you live. (Do not include P.O. Box, Rural Route, or Business Address)

Gender (optional):
Male Female

Mailing Address: Address, City, State, and Zip: If mail cannot be delivered to your residence address.

City and County of Current Residence in Texas

City and County of Former Residence in Texas

Date of Birth: month, day, year

Telephone Number - Include Area Code (Optional)

Texas Driver's License No. or Texas Personal I.D. No. (Issued by the Department of Public Safety) If no Texas Driver's License or Personal Identification, give last 4 digits of your Social Security Number.

 I have not been issued a Texas Driver's License/Personal Identification Number or Social Security Number.

Page 5 in your supplemental handout

Daily Balancing Envelope

Dat	e:	
	End of Day	
	Instructions After the last voter has cast their Ballot Card in the Ballot Scanner.	From the Ballot Scanner:
Co	cord the Public Count and Emergency ompartment Ballots in the sections on the	Beginning Public Count:
rig	ht.	Ending Public Count:
1. 2.	The Public count is located on the upper middle portion of the Ballot Scanner screen. The number of Emergency Ballots is located on the	
	Emergency Ballot Transmittal Form.	Emergency Compartment Ballots:
B. Pri	int the Configuration Report	
1.	Touch the TOOLS button in the top right- hand	From the ePollbook
	portion the Ballot Scanner screen.	Check-in Totals:
_	Enter the Election Code and touch ACCEPT. Touch REPORT OPTIONS. Use the yellow down	
э.	arrow to scroll down to the second page.	Number of Regular Ballots:
4.	Touch CONFIGURATION REPORT and touch PRINT REPORT.	Humber of Regular Danots.
	Tear off report and file in this envelope.	Number of Provisional Ballots:
6.	Touch the ADMIN button in the top right-hand portion of the screen.	Number of Flovisional Ballots.
7.	Touch SHUTDOWN to power off the Ballot Scanner.	S. P. P. DAMARK
	nt the Check-in Totals from the ePollbook:	Number of Spoiled Ballots:
1.	Touch the three bar menu option in the upper right- hand corner of the screen.	
2.	Touch CHECK-IN TOTALS.	
3.		Number of Loffeyer Dellet
4.	Touch the blue PRINT button on the upper left-hand portion of the screen.	Number of Leftover Ballot Cards:
5.	Record the number of Regular, Provisional and Spoiled Ballots in the section on the right.	
6.	File the Check-in Total Report in this envelope.	

from your supplies and record the total in the section on the right. (Include unopened packages.) You do not need to open the packages.)

AM Deputy Signature



Processing Voters:Reasonable Impediment DocumentationForms:File:

7-62 Approved by Secretary of State Section 63.001(i), Texas Election Code 9/2023

Reasonable Impediment Declaration Voter's Declaration of Reasonable Impediment

A person is subject to prosecution for perjury under Chapter 37, Penal Code, or Section 63.0013 of the Texas Election Code for providing a false statement or false information on this declaration. By signing this declaration, I swear or affirm under penalty of perjury that the information contained in this declaration is true, that I am the same individual personally appearing at the polling place to sign this declaration, and that I face a reasonable impediment to procuring an acceptable form of photo identification listed in Section 63.0101(a) of the Texas Election Code.

The reasonableness of your impediment cannot be questioned.

	VUID (Voter Unique Identification Number)	
X		
-	Signature of Voter	Date
	section to be completed by Election Of rn and subscribed before me, thisda	

Signature of Presiding Election Official

Place Label Here

My reasonable impediment is due to the following reason(s): (Check at least one box below)

- Lack of transportation
- Lack of birth certificate or other documents needed to obtain acceptable form of photo ID
- Work schedule
- Lost or stolen identification
- Disability or illness
- Family responsibilities
- Acceptable form of photo ID applied for but not received

To be Completed by Election Official The voter provided a copy or original of

one of the following forms of identification

- Certified copy of a domestic (from a U.S. state or territory) birth certificate or a document confirming birth admissible in a court of law which establishes the voter's identity (which may include a foreign birth document)
- Current utility bill
- Bank statement Government check
- Government document that shows
- the voter's name and an address (including the voter's voter registration certificate)
- Paycheck
- Location

Date of Election_

Page 41-42 in your manual

Location: Date:

Date:	
End of Day Instructions After the last voter has cast their Ballot Card in the Ballot Scanner.	From the Ballot Scanner:
A. Record the Public Count and Emergency Compartment Ballots in the sections on the	Beginning Public Count:
right. 1. The Public count is located on the upper middle	Ending Public Count:
portion of the Ballot Scanner screen. 2. The number of Emergency Ballots is located on the Emergency Ballot Transmittal Form.	Emergency Compartment Ballots:
B. Print the Configuration Report	From the opening of the set
 Touch the TOOLS button in the top right- hand portion the Ballot Scanner screen. Enter the Election Code and touch ACCEPT. 	From the ePollbook Check-in Totals:
2. Enter the Elector CODE and Code in Code in Accel 1. 3. Touch REPORT OPTIONS. Use the yellow down arrow to scroll down to the second page. 4. Touch CONFIGURATION REPORT and touch PRINT REPORT.	Number of Regular Ballots:
 Tear off report and file in this envelope. Touch the ADMIN button in the top right-hand portion of the screen. Touch SHUTDOWN to power off the Ballot Scanner. 	Number of Provisional Ballots:
C. Print the Check-in Totals from the ePollbook:	Number of Spoiled Ballots:
 Touch the three bar menu option in the upper right- hand corner of the screen. Touch CHECK-IN TOTALS. 	Street and Street and
 Choose today's date from the drop-down menu. Touch the blue PRINT button on the upper left-hand 	Number of Leftover Ballot
 portion of the screen. 5. Record the number of Regular, Provisional and Spoiled Ballots in the section on the right. 6. File the Check-in Total Report in this 	Cards:
envelope. D. Count the number of remaining blank cards from your supplies and record the total in the section on the right. (Include unopened packages.	

AM Deputy Signature

You do not need to open the packages.)



Processing Voters: Oath of Assistance/Interpreter Forms: File: Daily Balancing Envelope

7-63 Approved by Secretary of State Sections 64.0322 and 64.034, Texas Election Code 9/2023

Oath of Assistance

OATH OF PERSON ASSISTING VOTER: "I swear (or affirm) under penalty of perjury that the voter I am assisting represented to me they are eligible to receive assistance; I will not suggest, by word, sign, or gesture, how the voter should vote; I will prepare the voter's ballot as the voter directs; I did not pressure or coerce the voter into choosing me to provide assistance; I am not the voter's employer, an agent of the voter's employer, or an officer or agent of a labor union to which the voter belongs; I will not communicate information about how the voter has voted to another person; and I understand that if assistance is provided to a voter who is not eligible for assistance, the voter's ballot may not be counted."

Х

Signature of Assistant and Date

Oath of Interpreter

INTERPRETER'S OATH: "I swear (or affirm) that, to the best of my ability, I will correctly interpret and translate each question, answer, or statement addressed either to the voter by any election officer or to an election officer by the voter."

Х

Signature of Interpreter and Date

The above oath was sworn and subscribed to before me this ______ day of ______, 20 ____.

Signature of Presiding Election Official

Date	of	Elec	tion		

Polling Location

Printed Voter Assistant First Name

Printed Voter Assistant Last Name

Printed Voter Assistant Middle Name (If any)

Voter Assistant Residence Address Street Address and Apartment Number

Voter Assistant Residence City, State, and Zip Code. If none, describe where Voter Assistant lives. (Do not include P.O. Box, Rural Route, or Business Address)

Relationship of Assistant to Voter

YES

Did you receive or accept any form of compensation or other benefit from a candidate, campaign, or political committee? Circle one:

NO

Page 6 in your supplemental handout

Location: _____ Date: _____

		End of Day Instructions After the last voter has cast their Ballot Card in the Ballot Scanner.	From the Ballot Scanner:
۱.		cord the Public Count and Emergency mpartment Ballots in the sections on the ht.	Beginning Public Count:
	1.	The Public count is located on the upper middle portion of the Ballot Scanner screen. The number of Emergency Ballots is located on the Emergency Ballot Transmittal Form.	Ending Public Count: — Emergency Compartment Ballots: —
3.	Pri	nt the Configuration Report	
	1.	Touch the TOOLS button in the top right- hand portion the Ballot Scanner screen.	From the ePollbook Check-in Totals:
	2. 3.	Enter the Election Code and touch ACCEPT. Touch REPORT OPTIONS. Use the yellow down arrow to scroll down to the second page.	Number of Regular Ballots:
	4.	Touch CONFIGURATION REPORT and touch PRINT REPORT.	
	5. 6.	Tear off report and file in this envelope. Touch the ADMIN button in the top right-hand portion of the screen.	Number of Provisional Ballots: —
		Touch SHUTDOWN to power off the Ballot Scanner. nt the Check-in Totals from the ePollbook:	Number of Spoiled Ballots:
		Touch the three bar menu option in the upper right-	
	2.	hand corner of the screen. Touch CHECK-IN TOTALS.	
	2. 3.	Choose today's date from the drop-down menu.	
	4.	Touch the blue PRINT button on the upper left-hand portion of the screen.	Number of Leftover Ballot
	5.	Record the number of Regular, Provisional and	Cards:
		Spoiled Ballots in the section on the right	
	6.	File the Check-in Total Report in this envelope.	

D. Count the number of remaining blank cards from your supplies and record the total in the section on the right. (Include unopened packages.) You do not need to open the packages.)

AM Deputy Signature



Processing Voters: Ballot by Mail SURRENDER

Forms.

6-7 Prescribed by Secretary of State Sections 63.011, 84.032, 84.038 Texas Election Code 1/2022

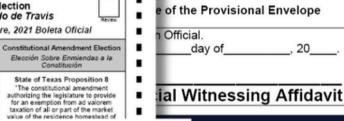
REQUEST TO CANCEL BALLOT BY MAIL FOR USE IN THE POLLING PLACE

To be C	ompleted at an Early Voting or Election Day Polling Place
Voter HAS Mail Ballot, Notice of FR or Notice of Surrendered (D) Ballot	Statement: I am surrendering my ballot by mail, presenting a Notice of Improper Delivery or presenting a Notice of Surrendered Ballot to an election officer at the polling place. I hereby request that my Application for a Ballot by Mail or Federal Post Card Application be cancelled for this election. X
Son	Signature of Voter
63.011 (a-1)	Statement: I do not have possession of my mailed ballot or a Notice of Improper Delivery or a
F HAVE lice of or Notice Ballot	Notice of Surrendered Ballot at the time I offered to vote. I wish to cancel my Application for a Ballot by Mail or Federal Post Card Application and vote in person. I understand that I will be given a Provisional Ballot. X

.

Signature of Voter

Travis County General & Special Election 101 B Elección General y Especial del Condado de Travis . November 2, 2021 Official Ballot 2 de noviembre, 2021 Boleta Oficial . . Official stitutional Amendment Election Constitutional Amendment Election tructions Elección Sobre Enmiendas a la Constitución lease use a black or blue ink pen to Elección Sobre Enmiendas a la Constitución . mark your choices on the ballot. To y ur choice in eac 21 v fill the oval () provided to State of Texas Proposition 4 State of Texas Proposition 8 "The constitutional amendment changing the eligibility requirements for a justice of the supreme court, a judge of the court of criminal appeals, a justice of a court of appeals, and a



TRAVIS COUNTY CLERK - ELECTIONS DIVISION PO BOX 149325 AUSTIN, TX 78714-9325

r favor use una pluma de tinta

negra o azul para marcar sus

EARLY VOTING OFFICIAL BALLOT nd accompanying enveloped Este sobre contiene en blanco BOLETA OFICIAL PARA VOTACION EN ADELANTADA sobres de acompañamiento

N N N



Page 45-46 in your manual

Place Label Here

l,,
a qualified voter for the
Election to be
held on _/ _/ request that
my Application for Ballot by
Mail or Federal Post Card
Application be cancelled.

Signature of Voter

VUID (required)



Prescribed by Secretary of State Sections 66.026, 66.051(b), 84.032(d-1), 85.071 Texas Election Code

	Date Ballot by Mail was Surrendered	Name of Voter	Ballot Serial Number
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18	1		
19			
20			
21			
22			
23			
24			
25			

I. the undersigned Deputy Early Voting Clerk (Early Voting) or Presiding Judge (Election Day) of the election named herein, do hereby certify that the above and foregoing is a true and correct Register of Surrendered Ballots by Mail for the above-mentioned election. Given under my hand, this _ day of 20



Election 17-0700 Envelope for Requests and Canceled Ballots Prescribed by Becretary of State

Envelope for Requests and Cancelled Ballots for the Election held on _____, 20______

Election Precinct No. County, Texas,

Type of Election	Polling Location
Date of Election	Authority Conducting the Election Travis County Clerk Elections Division

REGISTER OF SURRENDERED BALLOTS BY MAIL

Signature of Early Voting Clerk/Deputy Early Voting Clerk in Early Voting or Presiding Judge on Election Day

Printed Name of Early Voting Clerk/Deputy Early Voting Clerk in Early Voting or Presiding Judge on Election Day

ENVELOPE FOR REQUESTS AND CANCELLED BALLOTS

- 1. This envelope is used when a voter completes a request to cancel his/her mail ballot at the polling place on Election Day.
- 2. The election judge shall write "cancelled" on the returned ballot and place the request and ballot in this envelope.
- If the request to cancel a ballot does not comply. the election judge writes denied on the request and places the request in this envelope.
- 4. Return this envelope to the Receiving Substation



Processing Voters: Ballot by Mail NOT SURRENDERING/PROVISIONAL

Forms:

6-7 Prescribed by Secretary of State Sections 63.011, 84.032, 84.038 Texas Election Code 1/2022

REQUEST TO CANCEL BALLOT BY MAIL FOR USE IN THE POLLING PLACE

To be Completed at an Early Voting or Election Day Polling 84.032 (d) Statement: I am surrendering my ballot by mail, presenting a Notice of Improper Deli presenting a Notice of Surrendered Ballot to an election officer at the pol hereby request that my Application for a Ballot by Mail or Federal Post

W 9-6 Prescribed by Secretary of State Section 63.011, Texas Election Code	Type of E (Tipo de E	Elección) (Núm. de	signature of Voter	
/2023	Date of El (Fecha de	lection Authority a la Elección) Authority (Autorida	lad Administrando la Elección)	
	List of Provisional Vot	ers	d ballot or a Notice of Improper Delive me I offered to vote. I wish to cancel m	ry or
1.	2.	3.	deral Post Card Application and vote in en a Provisional Ballot.	
			Signature of Voter	
Place Label Here	Place Label Here	Place	a Label Here	
			putside of the Provisional Envelo	pe
			Election Official. , thisday of, 20	0
4.	5.	6.	Official Witnessing Affi	dav
Place Label Here	Place Label Here	Place	e Label Here	
			AW7-15a, 909	
			Prescribed by Secretary of State Section 65,059, Tenas Election Code	
			Not	tice t
7	0	0	A determination whether your ballot	
7.	8.	9.	board after the election. A notice wi address you provided on your affid	
			ballot was counted or (2) if it was no	
			Your affidavit will be retained by the	e voter n
Place Label Here	Place Label Here	Place	e Label Here to update your voter registration info be submitted to the voter registraria	
			If you have any questions, call the s	
certify that the numbers represented above are true ignature of Precinct Presiding Judge:	and correct as evidenced by my signature.	1		
generation in the stand of the				

	',,
	a qualified voter for the
Place	Election to be
ivery or ling place. Card	held on_/_/ request that my Application for Ballot by
	Mail or Federal Post Card
	Application be cancelled.
iveryora Imy e in	Signature of Voter
- r	VUID (required)
elope	
, 20	
ffidavit	

Place Label Here

rovisional Voter

ed will be made by the early voting ballo o you within 30 days of the election at the ovisional ballot indicating either (1) that you e reason your ballot was not counted ar who will use the information on the affidavi you are not a registered voter, the affidavit wi r registration application.

state's Office toll free 1-800-252-VOTE(8683)

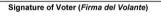
9-5, 9/2023 Prescribed by Secretary of State Sec. 63.011, Election Cod

Affidavit of Provisional Voter Declaración Jurada de Votante Provisional

TO BE COMPLETED BY VOTER: I am a registered voter of this political subdivision and in the precinct in which i'm attempting to vote and have not already voted in this election (either in person or by mail I am a resident of this political subdivision, have not been finally considered of below of its factor that the subdivision of the subdivision of the subconvicted of a felony or if a felon, I have completed all of my punishment including any term of incarceration, parole, supervision period of probation or I have been pardoned. I have not been period of probation, of in have been pardoned. In ave not been determined by a final judgment of a court exercising probate jurisdiction to be totally mentally incapacitated or partially mentally incapacitated without the right to vote. I understand that giving false information under oath is a misdemeanor, and I understand that it is a felony of the 2nd degree to vote in an election for which I know I am not eligible unless I am convicted of an attempt, in which event it is a state jail

PARA QUE EL VOTANTE LO LLENE: Estov inscrito como votante esta subdivisión política y en el precinto en cual estoy intentando a votar y aun no he votado en esta elección (en persona o por correo). Soy residente de esta subdivisión política, no he sido definitivamente declarado culpable de un delito grave o si sov el autor de un delito grave, he cumplico toda menico grave o si special do de un denico grave, he cumplico toda mi condena inclusive el periodo de encarcelamiento, la libertad condicional, la libertad supervisada, la libertad vigilada, o he sido indultado. No me han determinado por un juicio final de una corte de la legalización de un testamento, ser totalmente incapacitado mentalmente o parcialmente incapacitado sir totalmente incapacitado mentalmente o parcialmente incapacitado sin el derecho de votar. Entiendo que dar información falsa bajo juramento es un delito menor y entiendo que es un delito grave de 2º grado votar en una elección para la que sé que no soy elegible, a menos que me condenen por un intento, en cuyo caso es un delito grave de cárcel estatal.

XXX-XX-TX Driver's License No. or Personal I.D. No (Issued by Dept. of Public Safety) úmero de su licencia de onducir de Texas o de su Cédula de Identidad (expedida or el Departamento de Seguridad Publica de Texas) have not been issued a TX Driver's License Number, TX Personal I.D. Number or a Social Security Number. Yo no tengo una Licencia de Conducir de Texas, Cedúla de Identidad Personal de Texas ni un Número de Seguro Social.



Sworn and subscribed to before me this date:

Signature of Election Judge

Page 47-51 in your manual

File:

Place Label Here

Last Name (include Suffix if any) / Apellido usual (Incluir sufijo si lo hay)

First Name / Su nombre de pila Middle Name (if any) / Segundo nombre (si tiene, Former Name / Nombre anterior

Residence Address: Street Address and Apartment Number, City, State, and Zip, If none, describe where you live (to not include PD Box, nural Rt. Or Business Address). Domolilio: caller y nimero de apritamento, Guidad. Estado, y Código Postal: A falta de estos datos, describa la localidad de sa residencia. (No incluye el apriado de comeos, camino ranal, n direccia commercial)

Mailing Address: City, State, and Zip. If mail cannot be delivered to your residence address. / Dirección postal: Ciudad, Estado y Código Postal (si es imposible entregarie correspondencia a su domicilio,

Date of Birth: Month, Day, Year / Fecha de nacimiento: mes. dia. año Gender: (optional) / Sexo: (Optativo)

Male / Hombre Female / Mujer

Check appropriate box: Are You a United State: Citizen? Marque el cuadro apropriado: ¿Soy ciudadano/a de los Estados Unidos?

TO BE COMPLETED BY ELECTION JUDGE: Voter presented acceptable form of photo identification or a supporting form of identification and executed a Reasonable impediment Declaration, or voter registration certificate with exemption. __Yes __ No

2.____ Voter not on list of registered voters. 3. Voter not on list, registered in another precine 4._____Voter on list of people who voted early by mail, and voter has not surrendered mail ballot, presented a Notice of Improper Delivery, or presen Notice of Surrendered Ballot.

5.____ Voting after 7:00 p.m. due to court order 6.____ Voter on list, but registered residence addre outside the ______ political subdivision. 7._____ Registered at Department of Public Safety: When: ______ Where: ______

8.____ Other (please explain):







With your Table Trainer...

- Close polls on the **Ballot Scanner**: page 62
- Shut down the **Ballot Marking Device:** page 68

Follow along in your manual



ge 62 e: page 68

Segister of Official Ballots for **Branch Early Voting**

You can follow along on page 8 in your supplemental handout



Register of Official Ballots for Early Voting at Branch Location

Record the beginn	Ballots Received Serial Number Range Record the beginning serial number and ending serial number for all blank ballots received		Ending #	Date	Deputy Initials
	Initial Ballots Issued				
	Supplemental Ballots Issued				
	Supplemental Ballots Issued				
	Supplemental Ballots Issued				
	Supplemental Ballots Issued				
	Supplemental Ballots Issued				

A: Number of Ballots Issued Record the number of initial ballots issued and number of supplemental ballots (if any) issued. Record the total in box A Total.	Initial Ballots Issued	Supplemental Ballots Issued	A Total
---	------------------------	--------------------------------	---------

B: Number of Ballots Voted On the last day of Early Votin, polling site has closed, record Count from the Ballot Scanne Provisional number from the ¢ Check-in totals. Record the to Total.	g, when the Put & the Polibos	the blic	Public	+	Provisional	B Total
C: Spoiled Ballots	Day	1	2	3	4	C Total
At the end of each day of Early Voting, record the number of spoiled ballots in	Daily Total		÷	÷	÷	
the Register of Spoiled Ballots envelope. Record	Day	5	6	7	8	-
Bailors envelope. Record the total for all days of Early Voting in box C Total	Daily Total	-	÷	¢	÷	Ę
	Day	9	10	11	12	
	Daily Total		÷	÷	÷	
D: Number of Unused Ballots Count the number of opened, unused ballots and record the total. Count the number of unopened ballot packages and multiply by the number of ballots in each package. Record the total number of unused ballots in box D Total		Opened, Unused Ballots		mber of Unopened packages X mber of Ballots per package.		

E: Total Number of Ballots Accounted For	Box B Total	Box C Total	Box D Total	E Total
Record the total number from boxes B, C, & D then provide the total. The total for Box E should be the same as the total for Box A	4	ኑ		3



Early Voting Closeout

5.Name Badges and Lanyards* 1. Green Results Bag 2. Blue Ballot Bin 6.Security Keys and Location Keys* 3. Clear Envelope Return Bag 7.Black Forms Box 8.Cell Phone a. Orange Provisional Ballot Bag b. Envelope for Requests of Cancelled Ballots c. Spoiled Ballots Envelope *AM deputies, make sure you leave these items at your polling location on the last day of EV! d.All unused Ballot Cards e. Red Emergency Ballot Bag f. Daily Balancing Envelope g. Clear Timesheet Folder h. Poll Watcher Envelope i. Seal Assignment Envelope

Refer to page 73 for the checklist for Early Voting Closeout





Elections Training Center

Scan with your smartphone camera!

https://votetravis.gov/online-training-center/

