

ORDER CALLING DIRECTOR ELECTION

THE STATE OF TEXAS §
 §
COUNTY OF TRAVIS §

WHEREAS, Northtown Municipal Utility District (the “*District*”) is a political subdivision of the State of Texas, operating under Chapters 49 and 54, Texas Water Code; and

WHEREAS, in accordance with Section 49.103 of the Texas Water Code, the election of directors is to be held in November of even-numbered years; and

WHEREAS, also in accordance with Section 49.103 of the Texas Water Code, a District election is to be held on November 8, 2022 for the election of three directors each of whom will serve a four-year term; and

WHEREAS, the Board of Directors of the District (the “*Board*”) wishes to proceed to order this election;

NOW THEREFORE, IT IS ORDERED BY THE BOARD THAT:

Section 1: The matters and facts set out in the preamble of this order are found and declared to be true and complete.

Section 2: An election will be held within the District on November 8, 2022 between the hours of 7:00 a.m. and 7:00 p.m., at the Travis County (the “*County*”) precinct polling place locations which serve the District, at which there will be submitted the question of the election of three directors, each of whom will serve a four-year term.

Section 3: Early voting in the election by personal appearance will begin on Monday, October 24, 2022, and end on Friday, November 4, 2022. The regular early voting clerk is Dana DeBeauvoir. Early voting by personal appearance will be conducted at the times, dates, and polling places established by the County for early voting, as set forth on the attached **Exhibit “A”**. The regular early voting clerk’s official mailing address to which requests for applications for early voting ballots to be voted by mail may be sent is P.O. Box 149325, Austin, Texas 78714-9325 and the email address is ebbm@traviscountytexas.gov. A hard copy must follow by mail and be received not later than the 4th business day after the fax/email.

Section 4: Voting in the election will be by the use of electronic or paper ballots printed in both English and Spanish and conforming to the requirements of the Texas Election Code. Oral bilingual assistance will be available during the election and may be obtained by contacting the presiding judge or the alternate presiding judge. The ballots used in the election will have printed on them the names of all candidates for the office of director who filed applications to have their names printed on the ballot at least 78 days before the election, and one blank space for write-in votes for any candidate for the office of director who has filed a declaration of write-in candidacy at least 74 days before the election. Each voter may vote for none, one, two, or three persons for director by placing an “X” in the square beside the person’s name or persons’ names or by writing the name or names of a person or persons in the blank space(s) provided.

Section 5: The District is divided into approximately four election precincts as established by Travis County. The polling places for such election precincts will be the polling places established by Travis County for such election precincts in Travis County.

Section 6: The presiding judges, alternate presiding judges, and clerks for the election selected and appointed by the County in compliance with the requirements of state law are designated and appointed election officers for the holding of this election. The presiding judges, alternate presiding judges, and clerks will perform the functions and duties of their respective positions that are provided by State law.

Section 7: The election will be held and conducted and returns made to the Board in accordance with the Texas Election Code, as modified by Chapter 49 of the Texas Water Code.

Section 8: All qualified resident electors of the District will be entitled to vote in the election.

Section 9: The Secretary of the Board and the attorney for the District are directed to cause notice of this election to be published or posted in both English and Spanish in accordance with the requirements of the Texas Election Code. The notice will be substantially in the form attached as **Exhibit "B"** and made a part hereof for all purposes.

Section 10: This Order may be executed in multiple counterparts, each of which will be deemed an original and all of which together will constitute one and the same instrument. An electronic signature, a facsimile or other electronic copy of an original signature, and a counterpart transmitted electronically (i.e., by fax, email, text, or similar means), will be deemed to be, and will have the same force and effect as, an original signature for all purposes.

PASSED AND APPROVED this 28~~th~~ day of June, 2022.

(Signature page follows.)

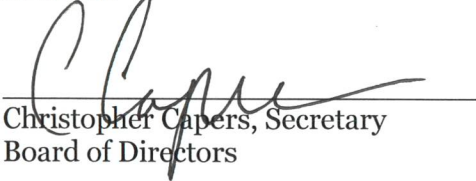
**NORTHTOWN MUNICIPAL UTILITY
DISTRICT**



Brenda Richter, President
Board of Directors



ATTEST:



Christopher Capers, Secretary
Board of Directors

EXHIBIT "A"

Early Voting Polling Locations

EXHIBIT “B”

Form of Notice of Election

NOTICE OF DIRECTOR ELECTION

Notice is hereby given that Northtown Municipal Utility District (the “*District*”) will hold an election on November 8, 2022, between the hours of 7:00 a.m. and 7:00 p.m., at the polling place for each election precinct established by Travis County, Texas (the “*County*”), for the purpose of electing three directors, each of whom will serve a four-year term.

The ballots used in the election will have printed on them the names of all candidates for the office of director who have filed applications to have their names printed on the ballot at least 78 days before the election, and one blank space for write-in votes for any candidate for the office of director who has filed a declaration of write-in candidacy at least 74 days before the election.

The presiding judges, alternate presiding judges and clerks for the election selected and appointed by the County in compliance with the requirements of State law are designated and appointed as election officers for the holding of the election. The presiding judges, alternate presiding judges and clerks will perform the functions and duties of their respective positions that are provided by State law.

The Election Day polling places will be the polling places designated by the County for the election, as set forth on **Exhibit “1”**.

Early voting in the election by personal appearance will begin on October 24, 2022 and continue through November 4, 2022. The regular early voting clerk is Rebecca Guerrero, Travis County Elections Officer. Early voting in the election by personal appearance will be conducted at the times, dates and polling places established by Travis County for early voting, as set forth on **Exhibit “2”**. The regular early voting clerk’s official mailing address to which requests for applications for early voting ballots to be voted by mail may be sent is Travis County Elections Administrator, P.O. Box 149325, Austin, Texas 78714-9325. Applications can be hand-delivered to [REDACTED], [REDACTED], Texas [REDACTED]. Applications can be faxed or emailed to: 512-[REDACTED] or ebbm@traviscountytexas.gov; a hard copy must follow by mail and be received not later than the 4th business day after the fax/email. Information regarding the November 8, 2022, election is located online at

<https://countyclerk.traviscountytexas.gov/departments/elections/>

Main Early Voting Polling Place: ACC Highland, Building 4000, 6101 Airport Boulevard, Austin, Texas 78752. Hours: _____ until _____, [days of week].

Any voter who is entitled to vote an early ballot by personal appearance may do so at the Main Early Voting Polling Place listed above or any temporary branch site.

**THIS DOCUMENT MUST
REMAIN POSTED THROUGH
NOVEMBER 8, 2022**

An application for early voting ballot by mail should be mailed to:

Travis County Elections Administrator
P.O. Box 149325
Austin, Texas 78714-9325

Applications for early voting ballots by mail must be received by the close of business on Tuesday, October 11, 2022. Early voting ballots by mail must be received by the regular early voting clerk no later than 7:00 p.m. on Tuesday, November 8, 2022. For eligibility to vote by mail, please refer to Texas Election Code, Section 101.001. In certain circumstances, such as a ballot mailed across time zones, or by a past card applicant, the deadline to receive early voting ballots by mail may be different. Please refer to Texas Election Code, Sections 86.007 and 101.057.

The election is being held pursuant to an order adopted by the Board of Directors of the District on the [redacted] day of [redacted], 2022 [date election order adopted].

AVISO DE ELECCIÓN DE DIRECTOR

Se notifica por el presente que el Distrito de Servicios Públicos Municipales de Northtown (el "Distrito") va a tener una elección el día 8 de noviembre de 2022, entre las horas de 7:00 a.m. y las 7:00 p.m., en los lugares de votación establecidos por el Condado de Travis (el "Condado") para el propósito de elegir a tres directores, cada uno de los cuales tendrá un mandato de cuatro años.

Las boletas que se utilizarán en la elección tendrán los nombres de los candidatos postulados para el puesto de director que han registrado aplicaciones para tener sus nombres impresos en las boletas no menos de 78 días antes de la elección, y un espacio en blanco para votos por escrito para el puesto de director para cualquier candidato que ha archivado una declaración de candidato por escrito por lo menos 74 días antes de la elección.

Los jueces presidentes, jueces presidentes alternos, y los oficiales para la elección seleccionados y designados por el Condado en conformidad con los requisitos de la ley del estado por este medio son los oficiales designados para la elección. Los jueces presidentes, jueces presidentes alternos, y los oficiales para la elección realizarán las funciones y los deberes de sus posiciones respectivas en la manera prevista por la ley estatal.

Los centros de votación para el día de la elección será los centros de votación designado por el Condado para la elección, como sigue en el **Anexo "1"**.

La votación anticipada en la elección en persona comienza el día 24 de octubre de 2022 y continuara hasta el día 4 de noviembre de 2022. El secretario regular de votación anticipada es Dana DeBeauvoir, administradora de votación del Condado de Travis. La votación anticipada en la elección en persona se llevará a cabo en los horarios, fechas y lugares de votación establecidos por el Condado para la votación anticipada, como sigue en el **Anexo "2"**. La dirección del secretario regular de votación anticipada, a la cual se le pide la solicitud para boletas de votación anticipada para votar por correo, es administradora de votación del Condado de Travis, P.O. Box 149325, Austin, Texas 78714-9325. Las solicitudes se pueden entregar por mano a [redacted], [redacted], Texas [redacted]. Las solicitudes se pueden enviar por fax o por correo electrónico a: 512-[redacted] o ebbm@traviscountytx.gov; una copia impresa debe seguir por correo y ser recibida a lo más tarde del cuatro día hábil después del fax/correo electrónico. La información sobre las elecciones del 8 de noviembre de 2022 se encuentra en línea a

<https://countyclerk.traviscountytx.gov/departments/elections/>

Lugar principal de votación anticipada: ACC Highland, Edificio 4000, 6101 Airport Boulevard, Austin, Texas 78752. Horario: [opening time] hasta las [closing time] [days of week in Spanish].

Cualquier votante con derecho a votar durante la votación anticipada en persona puede hacerlo en la localidad principal de votación anticipada mencionada anteriormente o en cualquier sucursal provisional.

Una solicitud de boleta de votación anticipada para votar por correo debe ser enviada a:

Administradora de votación del Condado de Travis
P.O. Box 149325
Austin, Texas 78714-9325

Las solicitudes para las boletas de votación anticipada por correo deben ser recibidas antes del cierre del día laboral martes, 11 de octubre de 2022. Las boletas de votación anticipada por correo deben ser recibidas antes de las 7:00 p.m. martes, 8 de noviembre de 2022. En ciertas circunstancias, la fecha límite para recibir boletas de votación anticipada por correo puede ser diferente. Consulte el Código Electoral de Texas, Secciones 86.007, 101.057, y 101.001.

La elección se lleva a cabo en cumplimiento de una orden adoptada por la Junta Directiva del Distrito el día [redacted] de [redacted] 2022 [*date election order was adopted in Spanish*].

EXHIBIT / ANEXO “1”
Election Day Polling Places

[List of all election day polling locations within the boundaries of the District]

A full list of Election Day polling locations in [] County is available at: [Link to Election Day polling places].

EXHIBIT / ANEXO “2”
Early Voting Polling Places

[Early voting Schedule]

[List of all early voting polling locations within the boundaries of the District]

A full list of Early Voting polling locations in [] County is available at: [Link to early voting schedule].